

**MINUTES**  
**RYE CITY SCHOOL DISTRICT**  
**BOARD OF EDUCATION SPECIAL MEETING**  
**Rye Middle School Multipurpose Room**  
**July 1, 2004**

The meeting was called to order by Dr. Shine at 11:05 p.m. Tuesday, June 30, 2004.

Present

Mr. James Culyer  
Mr. Stephen Feeney  
Ms. Sarah Mariani  
Mr. George Pratt  
Ms. Victoria Sterling  
Mr. Robert Zahm

Excused

Mr. Joshua Nathan

and Dr. Edward J. Shine, *Superintendent of Schools*  
Dr. Daniel T. McCann, *Deputy Superintendent*  
Mr. Robert G. Walsh, Jr., *Assistant Superintendent*

Oath of Office

Dr. Shine asked that the Oath of Office be administered to Mr. Pratt and Mr. Zahm as re-elected and newly elected Board members, respectively.

Nomination and Election of Board President

Dr. Shine called for nominations for President of the Board of Education. Mr. Pratt nominated Mr. Culyer for President. Ms. Mariani seconded the nomination. Mr. Feeney moved to close the nominations. Mr. Pratt seconded the nomination. The motion carried 6-0. Dr. Shine called for a vote on the nomination of Mr. Culyer for President of the Board. The vote carried unanimously (6-0).

Oath of Office

The Oath of Office was administered to Mr. Culyer as President, Board of Education.

Nomination and Election of Board Vice President

Mr. Culyer called for nominations for Vice President of the Board of Education. Ms. Mariani nominated Mr. Feeney for Vice President. Mr. Pratt seconded the nomination. Ms. Mariani moved that the nominations be closed. Mr. Pratt seconded the motion which carried unanimously, (6-0). Mr. Culyer called for a vote on the nomination of Mr. Feeney for Vice President. The vote carried unanimously (6-0).

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Oath of Office

The Oath of Office was administered to Mr. Feeney as Vice President, Board of Education.

**CONSENT AGENDA****Appointments**

On a motion by Ms. Mariani, seconded by Mr. Pratt and carried unanimously (6-0) it was voted to approve the following resolutions:

1. That Ms. Lynn Ferrari be appointed as District Clerk for 2004-2005 school year, to serve until the next organizational meeting or until a successor is appointed and qualifies according to law.
2. That Ms. Anne Povella be appointed as District Treasurer for July 1, 2004 through June 30, 2005.
3. That Mr. Robert G. Walsh, Jr., be appointed as Purchasing Agent for the 2004-2005 school year; Dr. Edward J. Shine to act in his absence.
4. That the Rye City School District will participate in all BOCES cooperative bids when it is in the best interest of the school district.
5. That Ms. Millie Howell be appointed as Internal Auditor for the 2004-2005 school year, to serve until the next organizational meeting or until a successor is appointed and qualifies according to law.
6. That Bennett Kielson Storch DeSantis, the Government Services Division of O'Connor Davies Munns & Dobbins. LLP., & Co. be appointed as Independent Auditor for the District for the 2004-2005 school year.
7. That Mr. Robert G. Walsh, Jr. be appointed as Collector of School Taxes for the 2004-2005 school year, to serve until the next organizational meeting or until a successor is appointed and qualifies according to law.
8. That Shaw & Perelson, LLP, 2-4 Austin Court, Poughkeepsie, NY 12603, be appointed as General Counsel and Labor Relations Counsel School District Attorneys for the 2004-2005 school year, to serve until the next organizational meeting or until a successor is appointed and qualifies according to law.

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9. That Dr. Bruno DiCosmo be appointed as Medical Coordinator for the Rye City School District, at an annual stipend of \$3,400.00 for the 2004-2005 school year, to serve until the next organizational meeting or until a successor is appointed and qualifies according to law.
10. That Dr. Barbara Coven be appointed as School Physician for the 2004-2005 school year, to serve until the next organizational meeting or until a successor is appointed and qualifies according to law at the following fees:
- |   |          |
|---|----------|
| <u>For Physical Examinations</u>                        |          |
| Employee exams (teacher and staff)                      | \$ 50.00 |
| Student physicals (sports, school or working papers)    | \$ 30.00 |
| Student physicals (re-exam or maturational exam [boys]) | \$ 20.00 |
| Sports reviews (chart reviews)                          | \$ 5.00  |
| Home football games                                     | \$160.00 |
11. That Mr. Frank Mangiamele be appointed as Asbestos Designee for the 2004-2005 school year, to serve until the next organizational meeting or until a successor is appointed and qualifies according to law.
12. That Mr. Robert G. Walsh, Jr. be appointed as Record Access Officer for the 2004-2005 school year, to serve until the next organizational meeting or until a successor is appointed and qualifies according to law.
13. That Mr. Robert G. Walsh, Jr. be appointed as Records Management Officer for the 2004-2005 school year, to serve until the next organizational meeting or until a successor is appointed and qualifies according to law.
14. That the Board of Education approve The Rochelle Group, Ltd. for consulting services to the Food Service Department (School Lunch Program) for the fiscal year beginning July 1, 2004.
15. That the Board of Education approve Mr. Daniel Valentine for consulting services in keeping with the agreement of 16 May 2003 for the fiscal year beginning July 1, 2004.
16. That the Board of Education approve Dr. Edward J. Shine as the School District's representative for the 2004-2005 school year to the State-Wide Schools Cooperative Health Plan. This position is known in the Agreement as Governor.

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Mr. Feeney suggested and it was agreed that the Oaths of Office for the District Clerk, District Treasurer and Collector of School Taxes would be administered subsequent to the meeting.

**Fiscal**

Mr. Culyer announced that Consent Agenda – Fiscal Item 1, the Tax Warrant, would be removed from the Consent Agenda for discussion following the vote on fiscal items.

On a motion by Ms. Mariani, seconded by Mr. Pratt and carried unanimously (6-0) it was voted to approve the following recommendations:

1. That the bond for the Treasurer and the Assistant Superintendent for Business, Facilities and Technology for \$400,000.00 and the bond for the District Clerk for \$100,000.00 be renewed for the fiscal year July 1, 2004 - June 30, 2005 and that these be filed with a certified copy of the resolution with the School District Clerk.
2. That the following banks serve as depositories for, and investment of school funds for the 2004-2005 school year:
  - The Chase Manhattan Bank - Rye Branch
  - Citibank, N.A. - Rye Branch
  - The Bank of New York - Rye Branch
  - CLASS M.B.I.A.-Municipal Investors Service Corp. – Armonk, NY
  - M& T Bank – White Plains Branch
  - Wachovia Bank – Rye Branch
  - Fleet Bank – Melville, NY
3. That the following individuals be designated as authorized signatories for access to the school district's safe deposit box #575 located at The Chase Manhattan Bank, Rye Branch, 73 Purchase Street, Rye, New York (two (2) signatures required):
  1. Dr. Edward J. Shine
  2. Ms. Lynn C. Ferrari
  3. Mr. Robert G. Walsh, Jr.
4. That the President of the Board of Education sign the 2004-2005 Financial Reports and that the Vice President sign in the absence of Board President.
5. That Dr. Edward J. Shine, Superintendent, certify all payrolls.
6. That a mileage reimbursement rate be established as set by the Internal Revenue Service.

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7. That Ms. Anne Povella, Treasurer, sign all checks and Dr. Edward J. Shine co-sign all checks of \$50,000 or more.
8. That the following individuals be authorized to disburse petty cash in the amounts listed, and that such funds be administered in accordance with the regulations of the Commissioner of Education:

Dr. Edward J. Shine, Superintendent of Schools	\$ 400.00
Mr. Robert G. Walsh, Jr., Assistant Superintendent for Business, Facilities and Technology	\$ 400.00
Dr. Daniel McCann, Deputy Superintendent	\$ 400.00
Dr. Jim Rooney, Principal, High School	\$ 150.00
Dr. Ann Edwards, Principal, Middle School	\$ 150.00
Dr. Angela Grille, Principal, Midland School	\$ 150.00
Dr. Susan Klosek, Principal, Osborn School	\$ 150.00
Dr. JoAnne Nardone, Principal, Milton School	\$ 150.00
Dr. Roberta Wiener, Director, Special Educational Services	\$ 200.00
Mr. Larry Hires, Director, Buildings and Grounds	\$ 100.00
Mr. John Rubbo, Lunch Fund Manager	\$ 550.00
Mr. Neil Gross, Coordinator, Rye School of Leadership	\$ <u>75.00</u>
	<u>\$2,875.00</u>

9. That the following Public Use of District Facilities Schedule of Charges For District Facilities Use and Personnel Services for July 1, 2004 - June 30, 2005 be accepted:

PUBLIC USE OF DISTRICT FACILITIES  
JULY 1, 2004 – JUNE 30, 2005  
Schedule 2  
FEE SCHEDULE to Policy 1500

FACILITY USE:

<u>Facility</u>	<u>Per Hour (2 Hr. Rental Fee Min.)</u>	<u>Per Day Maximum</u>
Classroom/Hallway	\$ 42	\$ 126
Elementary School Cafeteria	\$ 84	\$ 252
Middle School Multipurpose Rm.	\$ 84	\$ 252
High School Cafeteria	\$ 84	\$ 252

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Rye Performing Arts Center-	\$	84		\$	252
Rehearsals	\$	84		\$	252
Performance	\$	148		\$	444
Dressing Room	\$	42		\$	126
Elementary School Gymnasium	\$	84		\$	252
Middle School Gymnasium	\$	84		\$	252
High School Gymnasium	\$	84		\$	252
High School Stadium	\$	148		\$	444
Field House	\$	84		\$	252
Elementary School Playing Fields	\$	148		\$	444
RMS/RHS Playing Fields	\$	148		\$	444

PERSONNEL SERVICES:Range\*

Faculty Specialists	\$	42.94	to	\$	101.04
Custodians	\$	42.63	to	\$	56.38
Custodians Sunday, Holidays	\$	56.84	to	\$	75.17
Food Service Staff	\$	37.19	to	\$	55.79
Security (RCSD Staff)	\$	29.71	to	\$	41.17

A minimum of two (2) hours per custodian and/or food service staff member shall be added covering set-up, preparation, clean up and supervision.

Tax Warrant

Mr. Feeney noted that he had asked that the Tax Warrant be pulled from the Consent Agenda because it was important to read into the record a small adjustment made because of state services adjustments to real property services that has an impact on the Tax Warrant.

Mr. Walsh said that there had been a change in the overall assessment that originally was 121,571,000 and now, with adjustments, is 121,258,000. He said the original assessment took the tax rate increase of 5.80 to 6.07.

On a motion by Ms. Mariani, seconded by Ms. Sterling and carried unanimously (6-0) it was voted to adopt the tax warrant as adjusted. (Attachment I)

**Organizational**

On a motion by Ms. Mariani, seconded by Mr. Feeney and carried unanimously, (6-0) it was voted to adopt and/or approve the following items:

1. The Board of Education Bylaws, as written, dated July 1, 2004. (Attachment II)

(continued)

2. The Board of Education Meeting calendar for the 2004-2005 school year.  
(Attachment III)
3. Ms. Patricia Taylor as Title IX Compliance Officer.
4. *The Journal News* as the school district newspaper for legal notices for the 2004-2005 school year.

### **General**

On a motion by Ms. Sterling, seconded by Mr. Pratt and carried unanimously (6-0) it was voted to approve the following items:

1. The resolution regarding Door-to-Door Solicitation dated July 1, 2004.  
(Attachment IV)

### Announcements

Mr. Culyer thanked Mr. Feeney and Ms. Sterling for their service to the board as President and Vice President for the past two years.

### Adjournment

On a motion by Ms. Mariani, seconded by Mr. Pratt and carried unanimously (6-0) it was voted at 11:20 p.m. to adjourn into executive session.

On a motion by Mr. Pratt, seconded by Ms. Sterling and carried unanimously (6-0) it was voted at 11:32 p.m. to reconvene in public. There being no further business, Mr. Zahm moved and Ms. Mariani seconded the motion to adjourn the meeting.

Respectfully submitted,

Lynn Ferrari  
District Clerk