

**MINUTES - AMENDED**  
**RYE CITY SCHOOL DISTRICT**  
**BOARD OF EDUCATION MEETING**  
**Rye Middle School Multipurpose Room**  
**November 13, 2012**

The meeting was called to order by Laura Slack at 7:00 p.m. on November 13, 2012.

Present:

Ms. Laura Slack, President

Ms. Katy Keohane Glassberg, Vice President

Ms. Kendall Egan

Mr. Edward Fox

Ms. Karen Belanger

Ms. Nancy Pasquale

Mr. Christopher Repetto

And

Dr. Frank Alvarez, Superintendent of Schools

Dr. Mary Anne Evangelist, Assistant Superintendent for Curriculum and Instruction

Ms. Kathleen Ryan, Assistant Superintendent for Business

On a motion by Ms. Pasquale, seconded by Ms. Belanger and carried unanimously (7 -0) it was voted to move immediately into executive session to review the employment history of current and prospective employees.

On a motion by Mr. Repetto, seconded by Mr. Fox and carried unanimously (7 -0) it was voted at 8:10 p.m. to reconvene in public.

On a motion by Ms. Belanger, seconded by Mr. Repetto and carried unanimously (7-0) it was voted to amend the agenda to appoint Dr. Mary Anne Evangelist Acting District Clerk for the evening.

On a motion by Ms. Egan, seconded by Ms. Belanger and carried unanimously (7-0) Dr. Mary Anne Evangelist was voted Acting District Clerk for the evening in order to take minutes of the meeting.

The Pledge of Allegiance was recited. Ms. Slack thanked Dr. Alvarez, Kathleen Ryan, Patricia Taylor, Ann Edwards, Dr. Mary Anne Evangelist, Angelia Garcia, and Angela Grille for all of their efforts to deal with Hurricane Sandy, working on a Plan B should one of the schools been unable to open. She also thanked the Rye City Manager, the City Engineer, the Rye Police Commissioner and the Rye Con Edison Municipal Liason for all their work to get the District up and running after the storm. Special thank you's were given to Steve Otis, Greg McKenzie, Ricky Evans, Sam Carder, Brad Kniewel, the custodians and the Board of Education members for their support. Ms. Slack also thanked Patricia Taylor for keeping the High School open to students into the evening in order to give them light, warmth and a place to study. She thanked

the faculty for making sure their students were not overwhelmed following the storm, and Susan Gould and the Caring Committee for providing snacks to students after school at the High School. Piazza Pizzeria was also thanked for providing discounted pizzas to the students at the High School after the storm.

### **REPORT OF THE SUPERINTENDENT**

Dr. Alvarez presented a report to the Board of Education. He added to Ms. Slack's list of thank you's by mentioning Laura and Katy for the work they did during the storm to get the District up and running. Dr. Alvarez also thanked Sam Carder and Ricky Evans, as well as all the custodians for their efforts during Hurricane Sandy. Special thanks was given to the team who shaped Plan B for the schools.

Dr. Alvarez stated that the schools fared well considering the devastation. Communication was problematic despite efforts to reach out via email, phone, twitter and the website. He was unable to reach everyone consistently. There were also problems with our system, and those issues will be rectified for the future. Dr. Alvarez will meet with an internal group and P.O.'s in order to review and improve the process.

Dr. Alvarez noted that he was very proud of the 96 percent rate of attendance among students and staff once schools were opened following the storm. He mentioned that there are no answers regarding the school calendar, as he is waiting on legislation in Albany regarding days lost during the storm and whether they will be "forgiven." Dr. Alvarez warned that it is likely that scheduled vacation will be affected in some way.

The Common Core workshop for parents has been moved from December 10<sup>th</sup> to January, with the date to be confirmed shortly. The testing report usually given to the Board in November has been moved to December.

### **Hearing of the Public on Non Agenda Items**

There were no communications from the public.

### **CONSENT AGENDA**

Ms. Slack announced that the following items were removed from the Consent Agenda for further discussion:

**Consent Agenda Fiscal 7.02**

Approval of Independent Audit

**Consent Agenda Fiscal 7.03**

Approval of Internal Audit on Purchasing and Accounts Payable

**Consent Agenda Fiscal 7.06**

Approval of Budget Transfer #2 reflecting two transfers in the amount of \$8,776.00 each for a

total amount of \$17,552.00, to cover the purchase of iPads

On a motion by Mr. Repetto, seconded by Ms. Egan and carried unanimously (7-0) to approve the following items:

### **Fiscal**

#### **Consent Agenda Fiscal 7.01**

##### **Recommended Action:**

That the Board approves the attached Emergency Resolution prepared by counsel related to the emergency electrical repairs at the Osborn School resulting from Hurricane Sandy.  
(Attachment # I)

#### **Consent Agenda Fiscal 7.04**

##### **Recommended Action:**

That the Board approves the contract with the three individuals noted below for translation services for the 2012-2013 school year:

Renate Boston – German, Swiss-German

Kathryn Stack – Japanese

Akiko Watanabe – Japanese

(Attachment # II)

#### **Consent Agenda Fiscal 7.05**

##### **Recommended Action:**

That the Board approves the contract with Akiko Watanabe for the 2012-2013 school year.  
(Attachment # III)

#### **Consent Agenda Fiscal 7.07**

##### **Recommended Action:**

That the Board of Education approves Budget Transfer #3 in the amount of \$7,000.00, to cover BOCES services related to elections.  
(Attachment # IV)

#### **Consent Agenda Fiscal 7.08**

##### **Recommended Action:**

That the Board of Education approves the Treasurer's Report for August 2012.  
(Attachment # V)

## Professional

### **Consent Agenda – Personnel 8.01**

#### **Recommended Action:**

That the Board approves the request by Reina McGoldrick for a Child Care Leave of Absence from her position as an Elementary School Spanish Teacher, assigned to Milton School, effective on or about her estimated due date of January 13, 2013 – June 30, 2013.

### **Consent Agenda – Personnel 8.02**

#### **Recommended Action:**

That the Board approves the Appointment of Caitlin Santoro as a .9 FTE Teaching Assistant for Special Education, assigned to Milton, Step 2 of the 2012-2013 Teacher Aide/Teaching Assistant Salary Schedule \$26.41 per hour, 6.5 hours per day, 5 days a week, effective. September 4, 2012 – June 21, 2013.

(Caitlin Santoro was previously approved as a Teacher Aide for Special Education effective September 12, 2011. Caitlin Santoro also served as a Leave Replacement Teacher Aide for Special Education effective February 9, 2011 – June 26, 2011.)

That the Board approves the Appointment of Jaclyn Osinoff as a .9 FTE Teaching Assistant for Special Education, assigned to Rye Middle School, Step 2 of the 2012-2013 Teacher Aide/Teaching Assistant Salary Schedule \$26.41 per hour, 6.5 hours per day, 5 days a week, effective. September 4, 2012 – June 21, 2013.

(Jaclyn Osinoff was previously approved as a Teacher Aide for Special Education effective September 16, 2011.)

That the Board approves the Appointment of Marisa Gioia as a .9 FTE Teaching Assistant for Special Education, assigned to Rye Middle School, Step 1 of the 2012-2013 Teacher Aide/Teaching Assistant Salary Schedule \$25.62 per hour, 6.5 hours per day, 5 days a week, effective. September 5, 2012 – June 21, 2013.

(Marisa Gioia was previously approved as a Substitute Teacher Aide for Special Education effective September 5, 2012.)

### **Consent Agenda – Personnel 8.03**

#### **Recommended Action:**

That the Board approves the Increase of Assignment of Kaitlyn Sassone from a 0.5 FTE Teacher on Special Assignment/Coordinator of Technology Curriculum and Instruction, to a 0.7 FTE Teacher on Special Assignment/Coordinator of Technology Curriculum and Instruction, BA

Steps 1/2 of the 2012-2013 Teacher Salary Schedule, \$42,868.57 (pro rated amount of \$30,008.00), effective November 14, 2012 – June 30, 2013.

That the Board approves the Increase of Assignment of Kerri Winderman from a 0.4 FTE Teacher on Special Assignment/Elementary Staff Developer and 0.2 FTE Testing Coordinator to a 0.4 FTE Teacher on Special Assignment/Elementary Staff Developer and 0.4 Testing Coordinator, MA +30 Steps 17/18 of the 2012-2013 Teacher Salary Schedule, \$85,943.27 (pro rated amount of \$68,754.61), effective November 14, 2012 – June 30, 2013.

**Consent Agenda – Personnel 8.04**

**Recommended Action:**

That the Board approves the following Appointments as IEP Readers on an as needed basis at the rate of \$221.74 per month per location throughout the 2012-2013 School Year:

Kristina Anderson  
 Lisa Kimmel

**Consent Agenda – Personnel 8.05**

**Recommended Action:**

That the Board approves the Appointment of Patrizia Guzzo as a Teacher of Home Instruction on the Elementary Level, for which she holds New York State Professional Certification in Early Childhood Education (Birth-Grade 2) and Childhood Education (Grades 1-6), 1 hour daily at the Home Instruction Rate of \$49.89 per hour, effective October 22, 2012 – January 3, 2013.

**Consent Agenda – Personnel 8.06**

**Recommended Action:**

That the Board approves the Appointment of the following Special Education Teachers for WIAT III Standardized Testing Instruction at the rate of \$39.39 not to exceed 20 hours per person.

Christine Connor  
 Michelle Garodano  
 Catherine Sales

**Consent Agenda – Personnel 8.07**

**Recommended Action:**

That the Board approves the following Appointment for Extra Pay for Extra Work, for the 2012-2013 school year:

2012/2013					
EPEW	ACTIVITY	NAME	INDEX	12/13 STEP	12/13 RATE
<b>ATHLETICS -WINTER</b>					
ATHLETIC	Assistant to Program (Athletic)	Pusateri, Theresa	0.10000	6	7,413

BASKETBALL (Girls)	J.V.	Pusateri, Theresa	0.08000	6	5,930
BASKETBALL (Girls)	Assistant to Program	Gaspar, Cristina	0.05500	5	3,883
BASKETBALL (Boys)	Assistant to Program	Starace, Christopher	0.05500	3	3,522
BASKETBALL (Boys)	J.V.	Tuttle, Douglas	0.08000	6	5,930
ICE HOCKEY	Varsity	Friesen, Jason	0.11500	6	8,524
ICE HOCKEY	Ass't Varsity	Thomas, Peter	0.08000	6	5,930
SWIMMING (Boys)	Varsity	Dewey, Christopher	0.08000	6	5,930
SWIMMING (Boys)	Assist. to Prog.	Robben, Paul	0.05500	3	3,522
DIVING (Boys)	Varsity	Lopez, Johan	0.03000	6	2,224
WINTER TRACK	Varsity-Boys	Yedowitz, James	0.11500	6	8,524
WINTER TRACK	Varsity-Girls	McGee, John	0.11500	6	8,524
WINTER TRACK	Ass't to Varsity	Ciocoiu, Adrian	0.08000	6	5,930
WINTER TRACK	Ass't to Varsity	Moynahan, Blair	0.08000	6	5,930
WRESTLING	Varsity	Beatty, Matthew	0.11500	6	8,524
WRESTLING	Assistant to Program	Billington, Max	0.05500	3	3,522
SQUASH	Varsity (Girls)	Campbell, Anthony	0.08000	2	4,879
SQUASH	Varsity (Boys)	Bruno, Matthew	0.08000	2	4,879
SQUASH	JV Varsity (Girls)	Griffin, John	0.06500	2	3,964
SQUASH	JV Varsity (Boys)	Huynh, Quan	0.06500	4	4,370
SKI TEAM*	Varsity	Crowley, Christine*			
<b>Middle School - Winter</b>					
BASKETBALL (boys)	M.S. (8th)		0.06500		
BASKETBALL (boys)	M.S. (7th)	McCumber, Randall	0.06500	6	4,818
BASKETBALL (girls)	M.S. (8th)	Mooney, Kimberly	0.06500	5	4,589
BASKETBALL (girls)	M.S. (7th)	Mills, Emily	0.06500	6	4,818
WINTER TRACK (7/8)	Modified Coach	Carman, Charles	0.06500	6	4,818
WINTER TRACK (7/8)	Assist. To Mod. Program	Dowling, Connor	0.05500	3	3,522
ICE HOCKEY	Mod 7,8,9	Bailey, Thomas	0.06500	6	4,818
WRESTLING	Modified (7-8)	Ball, David	0.06500	6	4,818

\*Christine Crowley will be supervising Rye's Independent Skiers. There is no cost to Rye City School District.

**Consent Agenda – Personnel 8.08**

**Recommended Action:**

That the Board approves the following Per Diem Substitute Teachers to be used only on an as needed basis for the 2012-2013 School Year at a daily rate of \$102.00 per day:

Xu Yang

**Consent Agenda – Personnel 8.09**

**Recommended Action:**

That the Board approves the Appointment of the following Substitute Teaching Assistant to be used only on an as needed basis for the 2012-2013 School Year:

Hourly rate of pay as follows:

Teaching Assistant - \$21.12 is hourly rate of pay, Salary Step 1 of Teacher Aide/Teaching Assistant Unit Contract for the School Year.

Teaching Assistant for Special Education - \$25.62 is hourly rate of pay, Salary Step 1 of Teacher Aide/Teaching Assistant Unit Contract for the School Year.

Zachary Papas

**Classified**

**Consent Agenda – Personnel 9.01**

**Recommended Action:**

That the Board approves the Appointment of Maureen Fennelly as a Teacher Aide for Special Education, with a probationary period of a minimum of twelve weeks to a maximum of fifty two weeks, assigned to Midland School at the rate of \$18.45 per hour, Step 1, of the 2012-2013 Teacher Aides/Teaching Assistants Salary Schedule, 6.5 hours per day, 5 days per week, effective September 5, 2012.

(Maureen Fennelly was previously approved as a Substitute Teacher Aide for Special Education, effective September 5, 2012. Maureen Fennelly has been a Substitute Teacher Aide for Special Education since October 19, 2011)

That the Board approves the Appointment of Tracie Murabito as a Teacher Aide for Special Education, with a probationary period of a minimum of twelve weeks to a maximum of fifty two weeks, assigned to Rye Middle School at the rate of \$18.45 per hour, Step 1, of the 2012-2013 Teacher Aides/Teaching Assistants Salary Schedule, 6.5 hours per day, 5 days per week, effective September 5, 2012.

(Tracie Murabito was previously approved as a Substitute Teacher Aide for Special Education,

effective September 5, 2012. Tracie Murabito has been a Substitute Teacher Aide for Special Education since March 28, 2012.)

**Consent Agenda – Personnel 9.02**

**Recommended Action:**

That the Board approves the Appointment of the following SAT/PSAT Proctor:

Rate of pay is dependent upon assignment – Daily rate of pay as per The College Board is as follows:

Double Time - \$235.00

Extended Time - \$187.00

Hall Proctor - \$100.00

Room Proctor - \$125.00

Kevin King

**Consent Agenda – Personnel 9.03**

**Recommended Action:**

That the Board approves the Appointment of the following Food Service Worker to be used on an as needed basis for the 2012-2013 School Year:

<u>Name</u>	<u>Pay Per Hour</u>	<u>Days per week</u>	<u>Position</u>	<u>Effective Date</u>
Jeanette Kolkowski	\$12.00	As needed basis	Food Service Worker	10/19/12

**Consent Agenda – Personnel 9.04**

**Recommended Action:**

That the Board approves Appointment of the following Videographers:

Audrey Bear as a substitute camera person for the taping of Rye City School District Board of Education Meetings for the 2012-2013 school year at the hourly rate of \$35.92.

**Consent Agenda – Personnel 10.01**

**Recommended Action:**

That the Board approves the Committee of Special Education and the Committee on Preschool Special Education recommendations.

(Attachment # VI)



## **ITEMS REMOVED FROM THE CONSENT AGENDA**

### **Consent Agenda Fiscal 7.06**

#### **Recommended Action:**

That the Board of Education approves Budget Transfer #2 reflecting a total amount of \$17,552.00 as noted in two transfers of \$8,776.00 each, to cover the purchase of iPads. (Attachment # VII)

Kathleen Ryan explained the budget transfer of funds from supplies/nursing to supplies/equipment to cover the purchase of additional iPads at the Midland School. Karen Meyers, PTO Co-President at Midland, stated the purpose of the purchase was to round out the carts of iPads in order to supply two classes of students. A discussion regarding the success and expansion of the pilot to other schools took place. A request was made to the Administration to provide a presentation at a future Board of Education meeting regarding the use of iPads in the classrooms.

After discussion, on a motion by Ms. Egan seconded by Ms. Glassberg and carried (6-1) (Fox) to approve budget transfer # 2 reflecting two transfers of \$8,776.00 each for a total amount of \$17,552.00 to cover the purchase of iPads.

### **Consent Agenda Fiscal 7.02**

#### **Recommended Action:**

That the Board accepts the Independent Financial Audit prepared by O'Connor Davies Munns & Dobbins for June 30, 2012 and the Management Letter with the Corrective Action Plan.

On a motion by Ms. Belanger seconded by Ms. Pasquale and carried unanimously (7-0) to accept the Independent Financial Audit prepared by O'Connor Davies Munns & Dobbins for June 30, 2012 and the Management Letter with the Corrective Action Plan.

### **Consent Agenda Fiscal 7.03**

#### **Recommended Action:**

That the Board accepts the Internal Audit on Purchasing and Accounts Payable and corrective action plan presented by Accume Partners.

On a motion by Ms. Belanger seconded by Ms. Pasquale and carried unanimously (7-0) to accept the Internal Audit on Purchasing and Accounts Payable and corrective action plan presented by Accume Partners.

## **Presentation/Discussion Items**

### **12.01 Presentation of the External Audit for the Fiscal Year Ended 6/30/12 by Connor Davies**

A presentation was given by independent auditors O'Connor Davies Munns & Dobbins to review the Internal Audit Report for the District. Chris Kopf and Margaret Madugno presented the report and answered questions from Board.

### **12.02 Presentation of the Internal Audit on Purchasing and Accounts Payable by Accume Partners**

Claudia Cabello Glass reviewed the Internal Audit Report. Laura Slack noted for the public that any items needing correction have already been addressed and that the report includes the correction plan. Kathleen Ryan confirmed that there is a correction plan, person responsible and a target date in place. Karen Belanger, Chair of the Audit Committee, stated that she is very positive about the work of Kathleen Ryan, Bill Oricchio, Gaby O'Connor and the audit committee.

### **12.03 Fiscal Constraints and Challenges for the Development of the 2013/14 Operating Budget**

Kathleen Ryan gave a power point presentation on the Fiscal Constraints and Challenges for the Development of the 2013/14 Operating Budget.

## **Communications To/From Board**

Ed Fox agreed with Dr. Alvarez that the District needs to review the storm response. He stated that it should be made transparent. Identify who is on the committee and publicize so that people can access them. A target date for a committee report should be set up.

Dr. Alvarez stated that it would be an internal process that will include meetings with the administration. He will also engage the P.O.'s for input from the parent community. The beginning of January will be the target for a report.

Nancy Pasquale spoke about the need to find a way for people to have access, perhaps through Board notes.

## **Information Items**

There were no Information Items.

**Adjournment:**

On a motion by Ms. Pasquale seconded by Mr. Repetto and carried unanimously (7 – 0) it was voted at 9:55 p.m. to adjourn the meeting.

Karen Jost  
Substitute District Clerk

Video of this meeting can be found on the District's website ([www.ryeschools.org](http://www.ryeschools.org)). Click on District and on Board of Education.