

**MINUTES**  
**RYE CITY SCHOOL DISTRICT**  
**BOARD OF EDUCATION REORGANIZATION MEETING**  
**Rye Middle School Multipurpose Room**  
**July 1, 2013**

Present

Ms. Laura Slack, President  
Ms. Katy Keohane-Glassberg, Vice President  
Mr. Edward Fox  
Ms. Karen Belanger  
Ms. Nancy Pasquale  
Mr. Christopher Repetto  
Ms. Nicole Weber  
And  
Dr. Frank Alvarez, Superintendent of Schools  
Dr. Mary Anne Evangelist, Assistant Superintendent for Curriculum and Instruction  
Ms. Kathleen Ryan, Assistant Superintendent for Business  
Ms. Elaine Cuglietto, Assistant Superintendent for Human Resources

**OPENING ITEMS**

Dr. Frank Alvarez Superintendent of Schools called the Board of Education's Annual Organizational Meeting of July 3, 2013 to order.

The first order of business is the administration of oath of offices to new and re-elected board members.

1.01 Administration of Oath of Office to the New and Re-Elected Board of Education Members:

Ms. Katy Keohane-Glassberg and Ms. Nicole Weber, recited and signed their Oaths of Office. (Attachment # I, Attachment # II)

1.02 Nomination and Election of the Board of Education President for the 2013-14 Fiscal Year

Dr. Alvarez called for nominations for the Office of the President of the Board of Education.

Ms. Keohane- Glassberg nominated Ms. Slack as Board President

Mr. Repetto seconded the motion.

Dr. Alvarez asked if there were any other nominations. No other motions were made.

Dr. Alvarez called for the vote on the motion to elect Ms. Slack as Board President.

The motion carried unanimously (7-0).

1.03 Administration of Oath of Office to the Board President

Ms. Slack recited and signed the Oath of Office for the elected position of President of the Rye City School District Board of Education. (Attachment #III)

1.04 Nomination and Election of Board Vice-President

Ms. Slack called for nominations for the Office of the Vice President of the Board of Education.

Ms. Belanger nominated Ms. Keohane-Glassberg as Board of Education Vice President  
Mr. Repetto seconded the motion.

Ms. Slack asked if there were any other nominations for the Office of the Vice President of the Board of Education. No other nominations were made.

Ms. Slack called for the vote on the motion to elect Mr. Katy Keohane - Glassberg as Board of Education Vice President.

The motion carried unanimously (7-0).

1.05 Ms. Keohane- Glassberg recited and signed the Oath of Office for the elected position of Vice President of the Rye City School District Board of Education. (Attachment #IV)

2.01, 2.02, 2.03, 2.04,

The practice of administering the Oaths of Office for the District Clerk, District Treasurer, Tax Collector would be administered by the Superintendent of Schools at 411 Theodore Fremd Avenue, Rye New York and that the District Clerk would administer the Oath of Office to the Superintendent of Schools at 411 Theodore Fremd Avenue, Rye New York on the next day. (Attachment #V)

Ms. Slack announced that the following Consent Agenda items are pulled for discussion:

**Consent Agenda 5.01**

**Recommended Action:**

That the Board approves the Bylaws for the 2013-14 school year.

**Consent Agenda 5.02**

**Recommended Action:**

That the Board approves the Code of Conduct for the 2013-14 school year.

**Consent Agenda 5.03**

**Recommended Action:**

That the Board approves the Board meeting calendar for the 2013-2014 school year.

**Consent Agenda 6.01**

**Recommended Action:**

That the Board approves all policies, regulations and forms presented as recommended.

On a motion by Mr. Repetto, seconded by Ms. Pasquale and carried unanimously (7-0) the following items were approved on the Consent Agenda.

**CONSENT AGENDA – APPOINTMENTS**

**Consent Agenda 3.01**

**Recommendation:**

That the Board appoints Mrs. Elaine Cuglietto as District Clerk for the 2013/14 school year, to serve until the next organizational meeting or until a successor is appointed and qualifies according to law.

**Recommendation:** That the Board appoints Mr. William Oricchio as Treasurer and Dr. Frank R. Alvarez and Mrs. Kathleen Ryan as Deputy Treasurers for the 2013/14 school year, to serve until the next organizational meeting or until a successor is appointed and qualifies according to law.

**Consent Agenda 3.02**

**Recommendation:**

That the Board appoints Ms. Gabriella O'Connor as Purchasing Agent and Ms. Kathleen Ryan as Deputy Purchasing Agent for the 2013/14 school year, to serve until the next organizational meeting or until a successor is appointed and qualifies according to law.

**Recommendation:** That the Board appoints Mrs. Kathleen Ryan as Collector of School Taxes for the 2013/14 school year, to serve until the next organizational meeting or until a successor is appointed and qualifies according to law.

**Recommendation:** That the Board appoints Dr. Bruno DiCosmo as Medical Coordinator for the 2013/14 school year at an annual stipend of \$4,700, to serve until the next organizational meeting or until a successor is appointed and qualifies according to law.

**Recommendation:** That the Board appoints Mr. Frank Mangiamele as Asbestos Designee for the 2013/14 school year, to serve until the next organizational meeting or until a successor is appointed and qualifies according to law.

**Recommendation:** That the Board appoints Mrs. Kathleen Ryan as Records Access Officer for the 2013/14 school year, to serve until the next organizational meeting or until a successor is appointed and qualifies according to law.

**Recommendation:** That the Board appoints Mrs. Kathleen Ryan as Records Management Officer for the 2013/14 school year, to serve until the next organizational meeting or until a successor is appointed and qualifies according to law.

**Recommendation:** That the Board appoints Mrs. Kathleen Ryan as Welfare Fund Trustee for the 2013/14 school year, to serve until the next organizational meeting or until a successor is appointed and qualifies according to law.

**Recommendation:** That the Board appoints Mrs. Elaine Cuglietto as the DASA Coordinator for the 2013/14 school year, to serve until the next organizational meeting or until a successor is appointed and qualifies according to law.

**Recommendation:** That the Board appoints Cullen & Danowski, LLC to perform the Internal Audit function for the District during the 2013/14 school year.

**Recommendation:** That the Board appoints Ms. Nancy Dunn as Claims Auditor for the 2013/14 school year, to serve until the next organizational meeting or until a successor is appointed.

**Recommendation:** That the Board appoints the following School District Attorneys for the 2013/14 school year, to serve until the next organizational meeting or until a successor is appointed:

General Counsel: Ingerman Smith, LLP

Labor Counsel: Ingerman Smith, LLP

Special Construction Counsel: Alexander Ferrini, III

Special Certiorari Counsel: Daniel Vincillette

Special Education Counsel (some cases): Keane & Beane, P.C.

**Recommendation:** That the Board appoints the following School Physicians for the 2013/14 school year, to serve until the next organizational meeting or until a successor is appointed:

Dr. Barbara Coven, Dr. Bruno DiCosmo and Dr. Young Don Oh

Established 2013/14 Fees:

Employee Examinations: \$70.00

Student Physicals: \$35.00

Student Re-Exam or Maturational Exam: \$20.00

Sports Physical Reviews (chart reviews) \$5.00

Home Football Games: \$160.00

**CONSENT AGENDA – FISCAL****Consent Agenda – Fiscal 4.01****Recommendation:**

That the Board approves the Tax Warrant for 2013/14 school taxes. (Attachment # VI)

**Consent Agenda – Fiscal 4.02****Recommendation:**

For the 2013-14 school year, the following banks and programs will be eligible to serve as depositories for, and investment of, school funds: Webster Bank - Rye, NY; TDBank - Rye, NY; JP Morgan Chase Bank - Rye, NY; NYCLASS - depository is JPM Chase; Flushing Commercial Bank - Lake Success, NY

**Consent Agenda – Fiscal 4.03****Recommendation:**

In accordance with Board Policy, Dr. Frank R. Alvarez, Superintendent, will certify all payrolls.

**Consent Agenda – Fiscal 4.04****Recommendation:**

A mileage reimbursement rate is established as set by the Internal Revenue Service. The current rate is \$.565 cents per mile.

**Consent Agenda – Fiscal 4.05****Recommendation:**

That Mr. William Oricchio, Treasurer, will sign all checks and Dr. Frank R. Alvarez will co-sign all checks of \$50,000 or more. When Dr. Alvarez is not available, Mrs. Kathleen Ryan will sign checks that are greater than \$50,000.

**Consent Agenda – Fiscal 4.06****Recommendation:**

That the administrators on the list below are authorized to disburse petty cash in accordance with Policy 6670 for the amount listed, and that such funds will be administered in accordance with the regulations of the Commissioner on Education.

Dr. Frank R. Alvarez	Superintendent of Schools	\$100.00
Dr. Mary Anne Evangelist	Asst. Superintendent of Curriculum	\$100.00
Ms. Kathleen Ryan	Asst. Superintendent for Business	\$100.00
Ms. Patricia Taylor	Principal, High School	\$100.00

Dr. Ann Edwards	Principal, Middle School	\$100.00
Dr. Angela Grille	Principal, Midland School	\$100.00
Mrs. Angela Garcia	Principal, Osborn School	\$100.00
Dr. Joanne Nardone	Principal, Milton School	\$100.00
Ms. Shirley Klein	Director of Special Education	\$100.00
Ms. Elaine Cuglietto	Asst. Superintendent of Human Resources	\$100.00
Mr. John Rubbo	Lunch Fund Manager	\$100.00
Mr. Paul Blank	Coordinator, Alternative HS	\$100.00

**Consent Agenda – Fiscal 4.07****Recommendation:**

That the base tuition rate for consortium members for out of district consortium students will remain at the same rate of \$24,000 for classes with ratios 15:1:1, 12:1:1, 8:1:1. The cost of related services will be billed on an individual basis.

**Consent Agenda – Fiscal 4.08****Recommendation:**

Consistent with Policy # 6830, for overnight conferences, for meals that are not provided by the hotel/program, the daily meal reimbursement maximums will be: Breakfast: \$15.00; Lunch: \$25.00; Dinner: \$35.00.

**Consent Agenda – Fiscal 4.09****Recommendation:**

That the Board will participate in Board of Cooperative Educational Services bids during 2013/14 when it is in the best financial interest of the District to do so.

**CONSENT AGENDA – ORGANIZATIONAL****Consent Agenda – Organizational 5.04****Recommended Action:**

That the Board approves the appointments of Mr. Joseph De Ruvo and Dr. Ann Edwards as Title IX Compliance Officers.

**Consent Agenda – Organizational 5.05****Recommendation:**

That The Journal News and Sound Shore Review be designated as the school district newspapers for legal notices for the 2013/14 school year. The Journal News is designated for all bid and RFP Legal Notices.

**CONSENT AGENDA – GENERAL**

**Consent Agenda – Fiscal 6.02**

**Recommendation:**

That the Board approves the Financial Algebra textbook Financial Algebra: Advanced Algebra with Financial Applications for use in the High School. (Attachment #VII)

**ITEMS REMOVED FROM THE CONSENT AGENDA**

After clarification by Ms. Slack that there have been no changes from last year’s Bylaws, On a motion by Mr. Fox seconded by Ms. Belanger and carried unanimously (7-0) to approve the following item:

**Consent Agenda 5.01**

**Recommended Action:**

That the Board approves the Bylaws for the 2013-14 school year. (Attachment #VIII)

After clarification by Ms. Slack that there have been no changes from last year’s Code of Conduct, On a motion by Mr. Fox seconded by Ms. Belanger and carried unanimously (7-0) to approve the following item:

**Consent Agenda 5.02**

**Recommended Action:**

That the Board approves the Code of Conduct for the 2013-14 school year. (Attachment #IX)

After explanation from Dr. Alvarez indicating July 30, 2013 and July 31, 2013 have been added to the Board Meeting Calendar as Board of Education Work/Planning Retreat Sessions, On a motion by Mr. Repetto seconded by Ms. Belanger and carried unanimously (7-0) to approve the following item:

**Consent Agenda 5.03**

**Recommended Action:**

That the Board approves the Amended Board of Education Meeting Calendar for the 2013-2014 school year. (Attachment #X)

**Ms. Katy Keohane Glassberg, announced which Policies are to be passed as is or policies to be passed as amended:**

On a motion by Ms. Keohane Glassberg, seconded by Ms. Belanger and carried unanimously (7-0) to approve the following policies: (Attachment #XI)

**Consent Agenda 6.01**

**Recommended Action:**

0000.2 Civility Statement – Passed As Is

4526-R2 Elementary Schools Acceptable Use of Technology Regulation, Grades K-5- Passed As Amended

5040 Student Harassment and Bullying Prevention under the Dignity for All Students Act ("DASA") - Passed As Is

(This policy as presented will eliminate the District's Policy 5030, Student Harassment.)

5280.1 Athletics and Physical Education Opt-Out - Passed As Is

Application for Opting-Out of Physical Education

Application for Opting-Out of Physical Education for an Out-of-District Sport/Activity

5425-R Student Concussions and Head Injuries Regulation – Passed As Amended

6650 Claims Auditor – Passed As Is

6760 Construction Payment Procedures – Passed As Amended

6830 Travel and Conference Expense Reimbursement – Passed As Is

**Adjournment:**

On a motion by Mr. Repetto seconded by Ms. Belanger and carried unanimously (7-0) it was voted at 12:15 a.m. to adjourn into executive session to discuss negotiations.

On a motion by Ms. Pasquale seconded by Mr. Fox and carried unanimously (7-0) it was voted at 12:45 a.m. to adjourn the meeting.

Elaine Cuglietto  
District Clerk

Video of this meeting can be found on the District's website ([www.ryeschools.org](http://www.ryeschools.org)). Click on District and on Board of Education.