

## ANNUAL ELECTION AND BUDGET VOTE

The annual budget vote shall be held on the third Tuesday in May to coincide with annual Board of Education elections.

The District Clerk shall publish a notice of the time and place of the annual budget vote at least four times within the seven weeks prior to the date of the vote. The first publication of the notice shall be at least forty-five (45) days prior to the election/vote in the newspaper determined to be the District's official newspaper which has a general circulation within the District.

Prior to the annual budget vote the Board will present a detailed statement of the sums necessary for the various expenditures of the District for the coming year. The Board shall hold a public hearing on the budget not less than seven (7) nor more than fourteen (14) days prior to the annual budget vote, at which time the Board shall present to the voters the proposed district budget for the ensuing school year. The budget must be completed at least seven (7) days before the budget hearing.

Copies of the budget will be available in each district school building for residents upon request fourteen (14) days (other than Saturday, Sunday and holidays) prior to the budget vote. Notice of the availability of copies of the budget will be included in the public notice. Additionally, the presentation and explanation of any special propositions shall be included in the election/vote notice. At a Board meeting held before the budget vote, the Board shall appoint assistant clerks and election inspectors necessary for the annual election and vote.

### *Sixty-Day Notice*

The Education law provides that School Boards shall adopt reasonable rules and regulations concerning the submission of petitions to the board by anyone other than the Board of Education, to the Board, to place propositions on the ballot which may amend the budget. Pursuant to those provisions, the Board establishes the following guidelines:

1. Unless otherwise provided by the Education law, petitions for the submission of a proposition must contain a minimum of five percent (5%) of the signatures of the number of voters at the last annual election of Board Members.
2. Petitions must be presented to the District Clerk at least sixty (60) days prior to the budget vote date to facilitate the preparation and printing of the ballots.

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3. A separate petition shall be required for each question or proposition.
4. Propositions must include the specific appropriations necessary for the purposes listed.
5. Wording of a petition must comply with legal requirements. If not, it may be changed or altered by the Board, or the Board may reject a petition for failure to comply.
6. Amendments to the proposition shall be filed with the District Clerk no later than thirty (30) days prior to the annual budget vote and shall be supported by petitions containing the number of signatures set forth in paragraph A1 above.
7. The board of education, in its discretion, shall determine the order in which all questions or propositions shall appear on the ballot.

Propositions received in accordance with these specifications will be placed on the ballot as amendments and will be voted upon by the voters in the same manner as the proposed budget, except that the Board shall not be required to place any proposition on the ballot which is within the exclusive province of the Board, or otherwise forbidden by law.

The Board may also, on its own motion, submit propositions.

References: Education Law §1608, 1703(2); 1716; 1804, 2002; 2003; 2004; 2013; 2017; 2022(2); 2035(2); 2105; 2503(14); 2601-a; 2602  
Commissioner's Decisions (Matter of Martin, 32 EDR 567 (1993) and Matter of Como, 30 EDR 214 (1990))

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