

**THE RYE CITY SCHOOL DISTRICT
RYE, NEW YORK**

6700.1

CONTRACTED SERVICES

Contracted services are approved each year by the Board. However, at least once every three years, bids, quotes or requests for proposals (RFPs) will be received before those services are continued or a new vendor is approved by the Board.

The Purchasing Agent will ensure that RFPs are issued and awarded on a timely basis and that lowest cost is a consideration, but not the only criteria, when recommending an award for contracted services. The Superintendent shall make recommendations to the Board.

Adoption Date: February 14, 2012

Effective Date: February 15, 2012