

**THE RYE CITY SCHOOL DISTRICT
RYE, NEW YORK**

6800

PAYROLL PROCEDURES

A duly certified payroll is one that has been examined and approved by the Superintendent of Schools, or in his/her absence, the Assistant Superintendent. It shall be the responsibility of the Assistant Superintendent and his/her staff to prepare all payrolls.

A periodic test will be conducted to verify accuracy and appropriateness of district payrolls.

Reference: Education Law §§1604; 1719; 1720; 2116-a

Adoption Date: May 2, 2006