

**THE RYE CITY SCHOOL DISTRICT
RYE, NEW YORK**

8111

REPORTING OF HAZARDS

The Rye City School District Board of Education recognizes its responsibility to provide an environment which is reasonably secure from known hazards. The Board therefore directs the Superintendent of Schools and all professional and support staff members to comply with occupational safety and health regulations, including the Hazard Communication Standard and "Right-to-Know" legislation. The Superintendent or his designee will provide notice of hazardous materials to current and former employees within 72 hours of a request.

The Superintendent will direct appropriate personnel to develop and oversee a written hazard communication program. Such program will include the following:

1. the acquisition, maintenance and review of Material Safety Data Sheets (MSDS's) for all known hazardous materials on district property;
2. the compilation of a hazardous materials inventory;
3. employee training in hazardous materials management and protection; and
4. the recording of all incidents involving exposure to known hazardous materials. Records of employees who have been exposed to substances with enforceable exposure standards shall be kept for forty years.

The district will comply with the requirements for the visual notification of pesticide spraying as set forth in the Environmental Conservation Law.

In addition, it is the responsibility of any person to report immediately any hazardous building or equipment conditions to the school principal who will forward the report to the director of buildings and grounds.

In addition, anyone observed acting in a hazardous manner should be reported immediately to the nearest staff member.

Approved: June 30, 1998