



The Rye City School District

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PROCESS OUTLINE – NON-RESIDENT STUDENT

Dear Parent or Guardian:

Thank you for your interest in The Rye City School District. Enclosed is a Pre-Admittance Application for non-resident tuition paying students along with a Student Admissions letter providing more detailed information necessary for registration. The steps required to process the Pre-Admittance Application are outlined below.

What parents are requested to do:

- Complete form, including parental authorization to obtain student's records, and sign form in locations indicated.
- Attach copies of documents required, including copy of child's birth certificate as well as a transcript.
- Return form with all supporting documentation, including a copy of court order or custody documents, if necessary, and a check for \$50 to the Central Administration Building. Forms and check may be mailed.
- For September admissions, no applications will be accepted before February 1.

What the District will do:

- Review Pre-Admittance Application

If application is approved:

- School principal will receive a copy
- Parents will receive a copy

If application is deferred:

- Clarifying information may be required; parent/guardian will be contacted

If application is denied:

- A written determination will be provided

What parents should do when approval is received:

- Await space determination and school assignment in June. A letter and invoice will be sent to you. Invoice must be paid before student will be admitted.

Thank you for your cooperation

Attachments